

GET AND SEND AN EXAM GRADE:

Students use the <u>Grade Transcript Service</u> to send their Cambridge Advanced (International AS & A Level) exam grades and Cambridge AICE Diploma status to US colleges and universities. Transcripts cost \$17 per request, per institution. Students will be able to pay the \$17 fee for each transcript request per institution online by Visa, Mastercard, or American Express.

STUDENTS WILL BE ABLE TO:

- Track the status of all requests; including payment and delivery to institutions.
- See when institutions can access their digital transcripts.
- View the grades sent with each transcript request.

GRADE SENDING CHECKLIST:

- Candidate's first name, last name, date of birth, and email address
- Identification scanned as a PDF, JPEG, PNG, iPhone or Android file.
 - Accepted forms of ID:
 - Passport
 - Birth certificate
 - State issued driver's license, learner's permit or ID card
- All exam series (month and year of the exam(s))
- Center number or name (US155) and Candidate number (optional)
- Institution(s) (e.g., college or university) where transcripts should be sent
- Credit card (MasterCard, Visa, or American Express)

STEP BY STEP...



